



ICS Policy Document

Whilst all Policies have a minimum date for review as a guideline, policies are under constant review. Changes to policies will occur as required.

No Smoking Policy

Approved by: HSO committee	Date: November 2019
Last reviewed on:	Date: N/A
Next review due by: 3 yearly	Date: November 2022

This policy prohibits smoking, including the use of e-cigarettes or other tobacco products on the School site. Any references to smoking in this policy include all of the above, including ‘vaping’.

Aims

This policy aims to:

- provide an environment where good health is promoted for all;
- highlight to all who use this school’s site (buildings and grounds) that it is a ‘smoke free’ environment;
- enable the school to tackle smoking-related issues;
- raise awareness of the dangers associated with exposure to tobacco smoke and reinforce the school’s health education programme;
- satisfy section 2(2)(e) of the Health and Safety at Work Etc. Act 1974 which places a duty on employers to provide a working environment for employees that is ‘safe, without risks to health, and adequate as regards facilities and arrangements for their welfare at work’;
- comply with the smoke free legislation under the Federal Law No.15 of 2009 regarding Tobacco Control and the UK Health Act 2006, which from 1st July 2007



has placed a duty on 'any person who controls or is concerned in the management of smoke-free premises' to ensure compulsory signage is displayed in the required places and smoking is prevented in all 'enclosed' or 'substantially enclosed' premises;

- take account of the needs of those who are addicted to smoking and to offer an avenue of support for those who wish to stop.

School environment

- The school site is at all times an entirely smoke-free environment. Smoking is not permitted at any time anywhere in the school grounds or in school buildings including toilets, corridors, staff rooms, car parks and playing fields.
- This policy applies to staff, students, parents, visitors, work experience students and contractors when they are on the school site. It also applies to all organisations who use the school premises at any time.
- Signage around school is put up to remind all visitors of the school's smoke free policy.
- All transport provided or contracted by the school is smoke-free and will display the compulsory signage.
- All staff and parent helpers are expected to refrain from smoking on all school trips, activities and events.

Securing compliance

- The teaching staff and governors should be aware of the damage that cigarette smoking and secondhand smoke does to health and of the nature of tobacco addiction.
- Staff and the PSHE co-ordinator will ensure smoking-related topics are adequately incorporated into class teaching for each Key Stage.
- Activities around smoking in schools should complement a community-wide programme of action. Messages should be consistent with and support each other.
- Staff are requested not to smoke in view of students during school hours (or just before/after) even if they are not on the school site in order not to portray smoking as acceptable and particularly since they may be viewed as role models by children.
- A copy of this policy is available to all on our school website. Breaches of this policy by staff will be regarded as gross misconduct.



Parents and adult helpers

- Parents/adult helpers will be informed of the schools no smoking policy when engaged in any in or out of school event, visit, or attendance.
- Parents will be discouraged from smoking at entrances and exits to the school site whilst delivering or collecting their child to avoid portraying smoking as acceptable to children and young people.

Contractors, visitors and other users of the school site

- Contractors and users of the school site will be informed of the school's no smoking policy during the making of arrangements to carry out work or use the school site.
- Contractors, visitors and users of the school site will be discouraged from smoking at exits and entrances to the school grounds, especially in view of students, in order not to undermine the school's no-smoking policy or to portray smoking as acceptable.
- Smoking inside work vehicles on site is not permitted.
- Breaches of the school's no-smoking policy by contractors will be reported to the relevant company via the Principal.

This policy is written in conjunction with the following legislation:

- ADEK Policy and Guidance Manual (2014-2015)
 - Policy 30: Professional Code of Ethics, Corresponding to Article (35) of the Organising Regulations
 - Policy 64: Health, Safety and Environment, Corresponding to Article (69) of the Organising Regulations
- Federal Law No.15 of 2009 regarding Tobacco Control
- Section 2(2)(e) of the Health and Safety at Work Etc. Act 1974, UK
- Health Act, 2006, UK